

December 12, 2016

The Regular Meeting of the Nunda Village Board of Trustees was held on December 12, 2016 at the Nunda Government Building with the following present:

Mayor: Robert Cox
Deputy Mayor: Fritz Amrhein
Trustees: Darren Snyder
Jack Morgan
Mell Allen

Code Enforcement/Zoning Officer: Mark Mullikin
Clerk-Treasurer: LeRoy Wood

Citizens: Ron Adam Larry Mallaber Stephen Gelser

Mayor Cox - called the meeting to order at 7:00 P.M.

Roll Call: All present

Pledge of Allegiance - led by Trustee Snyder

Visitor's Form – Larry Mallaber and Stephen Gelser presented the 2017-2018 Agreement between the Nunda Fire Department, Inc and the Village of Nunda, Town of Nunda, and Town of Portage. Mr. Mallaber and Mr. Gelser discussed the new mandates New York State is placing on Fire Departments with required firefighter gear and other necessary equipment. There is a 3.8% funding increase for this protection and to also allow for the coverage of state mandated requirements from the prior Agreement that expires December 31, 2016.

Resolution No. 2016-141

BE IT RESOLVED, that the Nunda Village Board of Trustees approve and do hereby enter into an Agreement with Nunda Fire Department, Inc for a two-year period beginning January 1, 2017 through December 31, 2018 for municipality fire protection, with the cost for this service to be set at \$45,623.00 per year.

The motion was made by Trustee Snyder, seconded by Deputy Mayor Amrhein. Carried 5-0.

Approval of Minutes

A. November 7, 2016

MOTION was made by Deputy Mayor Amrhein to approve the meeting minutes as presented, seconded by Trustee Snyder. Carried 4-0. Trustee Morgan Abstained.

B. November 14, 2016

MOTION was made by Deputy Mayor Amrhein to approve the meeting minutes as presented with the following changes to the meeting minutes as requested by Trustee Morgan. As identified in these meeting minutes - Trustee Morgan asked that he be listed as the Trustee mentioned in the statement as presented to the Board by Clerk-Treasurer Wood. Trustee Morgan wished to apologize and make known that there was no personal attack on the Clerk-Treasurer Wood for the holding of the Christmas in Nunda Funds. The concern from Trustee Morgan was the perception of the Village keeping monies not belonging to the Village and any ramifications that may be held against the Village in this matter. The motion was seconded by Mayor Cox. Carried 5-0.

C. December 1, 2016

MOTION was made by Trustee Morgan to approve the meeting minutes as presented, seconded by Deputy Mayor Amrhein. Carried 5-0.

Clerk-Treasurer Wood mentioned to the Village Board that the Trinity Church of Nunda, Inc. has not provided copies of their September 13, 2016 meeting minutes to date. These meeting minutes are to provide accurate information and attendance of Church Board members at this meeting. Clerk-Treasurer Wood stated that the Village must provide copies of meeting minutes within ten days of a Board meeting. The Village has now approved five meetings of Board minutes since the September 13, 2016 meeting.

Trustee Morgan stated there was a Church Board Meeting set for Tuesday, December 13, 2016 and that this item would be discussed there.

Approval of Invoices

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 3 as follows:

A. Abstract no. 3

GENERAL -	\$ 40,349.96
WATER -	\$ 15,692.78
SEWER -	\$ 21,985.40
YOUTH-	\$ 0.00
TOTAL –	\$ 78,028.14

MOTION was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

Reports

A. *Police*

1. Monthly Report – November 2016

The number of hours each police officer works was discussed. Keeping the hours at a specific goal will be considered and mentioned at the next meeting of all Police Commissioners and the Police Chief.

Police Commissioners to meet to discuss Police Officers that are not working regularly and to determine their future with the Nunda Police Department.

Community Policing is still be done. Participation in providing a presence at Keshequa Central School events occurring. Nightly foot patrol is still in full force.

Concerns with the Police computer software, maintenance, and hardware due to costs.

2. Town of Nunda Budget Report – November 2016 abstract reviewed

3. Payroll Reports – Not provided

B. *Code Enforcement/Zoning*

1. Monthly Report – November 2016

Discussion on Zombie Houses was mentioned as this new State Law takes effect in mid-December 2016.

C. *Sewer*

1. Chief WWTP Operator Hugi out of work due to surgery.

D. *DPW*

1. November 2016 Calendar provided

2. CHiPS reimbursement for 2016 has been submitted to New York State

E. *Water*

F. *Justice*

1. Monthly Reports – November 2016

G. *Treasurer's Reports*

1. Monthly Reports – November 2016 presented

2. Correction of Worker's Compensation within the General, Water, and Sewer Accounts has been completed and does reflect on this month's Expenditure Reports for all three accounts.

H. *ZBA/Planning Board*

1. Changes to Livingston County Planning Board procedures for 2017 were provided and discussed.

I. *Youth Recreation*

MOTION was made by Deputy Mayor Amrhein that the Nunda Village Board of Trustees accepts the reports as presented, seconded by Trustee Allen. Carried 5-0.

New Business

A. Investment/Borrowing Policy

Resolution No. 2016-142

BE IT RESOLVED, that the Nunda Village Board of Trustees approve amending the current Investment and Borrowing Policy. Copies of this policy to be provided to the Village of Nunda's banking institution for review and compliance with this municipalities policy.

The motion was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

B. Online Banking and Electronic Fund Transfer Policy

Resolution No. 2016-143

BE IT RESOLVED, that the Nunda Village Board of Trustees approve and adopt the Online Banking and Electronic Fund Transfer Policy as presented. Copies of this policy to be provided to the Village of Nunda's banking institution for review and compliance with this municipalities policy.

The motion was made by Deputy Mayor Amrhein, seconded by Trustee Allen. Carried 5-0.

C. Dog Control Contract Renewal

Extensive discussion on this County Contract did take place. Costs associated with the contract for the amount of attention, the Village of Nunda is getting from the County were mentioned.

Can the Police Department take care of dog calls and deliver them to the County? The Board decided to have Mayor Cox contact Livingston County for additional information prior to the contract being entered into.

D. Inter-Municipal Agreement – Machinery, Tools, Equipment, and Services Sharing

Resolution No. 2016-144

BE IT RESOLVED, that the Nunda Village Board of Trustees approve entering into an Inter-Municipal Agreement with Livingston County for Machinery, Tools, Equipment and Services Sharing.

The motion was made by Deputy Mayor Amrhein, seconded by Trustee Snyder. Carried 5-0.

E. Cyber Security Insurance

The Village has received two quotes for Cyber Security Insurance with the lowest quote being \$3,260 per year. Clerk-Treasurer Wood has requested additional time to research this insurance. The Board has requested NYCOM be contacted to discuss any requirements, if any are needed to have this insurance.

F. Employee Policy

Mayor Cox discussed the most recent meeting the Administrative Board had with the Village Employees. The meeting occurred on December 2, 2016. Items brought to the Village Administrative Board by employees were the following;

1. Increase sick time accrual from 110 days to 125 days,
2. Remove the Workplace Violence Section from the Employee Policy and create a new stand-alone Policy for Work Place Violence,
3. Increase the Boot Stipend from \$200 to \$250,
4. Create a Healthcare Savings Account for each participating employee in the Village Healthcare Program. These monies would then be added to the employee's sick time accruals once separated/retired/terminated from Village employment.
5. Part-time Vacation time corrected with in current policy

All items listed above were discussed at length. No decisions were made on any of the discussed items at this meeting with the employees. Item #5 will be discussed further at the next Village Board Meeting with a determination as to a detailed explanation and breakdown of a part time employees worked hours and potential payment in vacation or some type of a paid time off program.

Old Business

A. *Water Law* – Updated Law provided to committee for review
Deputy Mayor Amrhein has requested the current Board changes be referred back to the Chief Water Operator for review and input prior to any further action to take place.

B. *Annexation* – Village Well Site

Clerk-Treasurer Wood stated the Village Surveyor has requested we reach out to a realtor attorney for additional assistance in determining the actual property lines for the Village Well Site due to the property being surveyed several times in recent years by different surveyors. Difficulty in reading the abstracts prove to be a challenge for the Village surveyor. Mayor Cox has requested Clerk-Treasurer Wood copy all pertinent information of the Village Well Site and provided this information to the Village Attorney for review, guidance, and determination of the next best course of action.

C. *Trash Collection in Nunda* – discussed with no action being taken by the Board at this time

D. *Zombie Homes Legislation* – discussed with no action being taken by the Board at this time

Other Business

MOTION was made by Deputy Mayor Amrhein to accept the resignation of Maxine Snelgrove from the Joint Village/Town Planning Board with thanks and regrets, the motion was seconded by Trustee Snyder. Carried 5-0.

Communications/Information Items

A. Calendar – December 2016 & January 2017

Adjournment

With no further business to be discussed, the motion to adjourn was made by Deputy Mayor Amrhein, seconded by Trustee Morgan at 9:22 PM. Carried 5-0.

Respectfully submitted,

LeRoy J. Wood
Clerk-Treasurer