

DRAFT BOARD MEETING MINUTES

July 24, 2023

**The Regular Meeting of the Nunda Village Board of Trustees was held on July 24, 2023, at the Nunda Government Center Building with the following present:**

**Mayor:** Jack Morgan

**Deputy Mayor:** Darren Snyder

**Trustees:** Mel Allen

William Davis

Dr. Donald Wilcox

**Planning Board Chairperson:** Alex Pierce

**Waste Water Treatment Plant Chief Operator:** Markus Hugi

**Administrator/Clerk-Treasurer:** LeRoy Wood

**Other Attendees:** Robert Cox  
(2) Civilians

**Mayor Morgan** - called the meeting to order at 7:00 PM.

**Roll Call:** Trustee William Davis absent

**Pledge of Allegiance:** Led by Mayor Morgan

**New Business**

A. WWTP-CIP Generator review/discussion

**Resolution No. 2023-047**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the purchase of one (1) Kohler 150RCL Commercial Generator at a cost of \$48,880.00 for operations at the municipal waste water treatment plant; to be purchase under the current capital project and paid through project funds contingent upon the review and approval of the project municipal financial consultant to this capital project.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 4-0.

B. WWTP-CIP Temporary Generator Transformer review/discussion

**Resolution No. 2023-048**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the purchase of one (1) 75KVA transformer at a cost of \$11,340.00, including installation costs and equipment removal; for operations at the municipal waste water treatment plant; to be purchase under the current capital project and paid through project funds contingent upon the review and approval of the project municipal financial consultant to this capital project.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

C. Sidewalk RFP

**MOTION** was made by Mayor Morgan to complete and distribute the Sidewalk Installation Request for Proposal to add approximately 450 feet of sidewalk on the West side of South Walnut Street heading

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South toward the Robert Rymer Sports Complex for public/student safety, seconded by Trustee Wilcox. Carried 4-0.

### D. Water Plant Roof RFP

**MOTION** was made by Deputy Mayor Snyder to formulate a Request for Proposal for Roof Installation, over the existing roof, at the municipal Water Plant through collaboration of the Water and Streets Superintendent, Village Administrator, and Deputy Mayor, seconded by Trustee Wilcox. Carried 4-0.

### E. Municipal source water site upgrades-reservoir

**MOTION** was made by Trustee Allen to formulate two Request for Proposals; one-install small building on the municipal reservoir property and; two-extend electrical services to building from street location for aeration purposes of municipal water sources, seconded by Trustee Wilcox. Carried 4-0.

### Other Information

A. Police Department

B. Joint Board Meeting (last mtg 1/31/2022 Village/Town/KCS)

C. Livingston Counties rejection to pay taxes on village property-Land Bank

### **Resolution No. 2023-049**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the Application for Corrected Tax Roll RP-554 Form for property tax no. 183.8-1-3, 1 Price Street, \$642.50, in the village as this property has been purchased by the Livingston County Land Bank Corporation, a not-for-profit corporation and requires this parcel to be removed wholly from the tax roll and remain exempt until such date as a transfer of title occurs.

The **motion** was made by Trustee Wilcox, seconded by Trustee Allen. Carried 4-0.

D. Military Tribute Banners

E. Municipal Attorney

**MOTION** was made by Trustee Allen to appoint Kruk & Campbell, P.C. as the primary municipal attorney, seconded by Deputy Mayor Snyder. Carried 4-0.

Trustee Allen left meeting at 7:47 PM.

**MOTION** was made by Deputy Mayor Snyder to enter Executive Session for personnel concerns at 7:56 PM, seconded by Trustee Wilcox. Carried 3-0.

**MOTION** was made by Deputy Mayor Snyder to exit Executive Session at 8:32 PM, seconded by Trustee Wilcox. Carried 3-0.

### Adjournment

The **motion** to adjourn was made by Deputy Mayor Snyder at 8:32 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC  
Administrator/Clerk-Treasurer