

November 13, 2023

The Regular Meeting of the Nunda Village Board of Trustees was held on November 13, 2023, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan
Deputy Mayor: Darren Snyder
Trustees: Mel Allen
William Davis
Dr. Donald Wilcox

Water and Streets Superintendent: Troy Bennett
Deputy Water and Streets Superintendent: Brian Emke
Waste Water Chief Operator: Markus Hugi
Planning Board Chairperson: Alex Pierce
Code/Zoning Officer: Luke Granger
Administrator/Clerk-Treasurer: LeRoy Wood

Mayor Morgan - called the meeting to order at 7:00 PM.

Roll Call: Trustee Mel Allen absent

Pledge of Allegiance: Led by Mayor Morgan

At 7:02PM Mayor Morgan opened the public hearing on the 2024 Youth Recreation Budget.

Approval of Minutes

A. October 13, 2023

MOTION was made by Trustee Wilcox to accept the minutes as presented, discussed, and reviewed, seconded by Deputy Mayor Snyder. Carried 3-0 (Trustee Davis non-vote).

Approval of Invoices

A. Application #19 – STC Construction – General Contractor WWTP CIP

Resolution No. 2023-067

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #19 to STC Construction – General Contractor in the amount of \$42,940.00 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

B. Abstract No. 006

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 006 as follows:

GENERAL	(A)	- \$11,294.22
WATER	(F)	- \$ 4,300.64
SEWER	(G)	- \$ 9,196.74
WWTP CIP	(H)	- \$44,396.94
YOUTH	(J)	- \$ _____ .00
TOTAL		- \$69,161.54

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The **motion** to approve was made by Trustee Davis, seconded by Deputy Mayor Snyder. Carried 4-0.

Reports

A. Police

1. Joint Police Dept. Budget 2024 discussion

The village did not receive a copy of the 2024 proposed police budget from the police commissioners, police chief, or the Town of Nunda to review, discuss, or provide input. With budget numbers provided in late Summer for next years budget, the village decided to move forward with a recommendation.

MOTION was made by Trustee Davis to move forward with a 2024 Joint Police Department Budget of each participant providing \$77,000 each while using \$23,000 in fund balance to appropriate the full balance of the Police Chiefs budget requests, seconded by Mayor Morgan. Carried 4-0.

B. Code Enforcement/Zoning

C. Sewer

1. Departmental Daily Report

D. DPW/Water

1. Service line inventory-State mandate

E. Justice

F. Treasurer’s Report’s

1. Monthly Bank Statement Account-October 2023

2. Collateralization Report-October 2023

3. Treasurer’s Report-October 2023

4. Payroll-20 & 21 Certification Review

MOTION was made by Trustee Davis after review and discussion to approve and Certify Payrolls #20 and #21, seconded by Trustee Wilcox. Carried 4-0.

5. Departmental Daily Report

G. Youth Recreation

1. 2024 Youth Recreation Budget review

At 8:004PM Mayor Morgan asked if there were any additional questions about the 2024 Youth Recreation Budget. With none being asked, Mayor Morgan **closed the public hearing** for the 2024 Youth Recreation Budget.

2. Youth Recreation Budget adoption

Resolution No. 2023-068

BE IT RESOLVED that the Nunda Village Board of Trustees **adopt** the 2024-2025 Joint Youth Recreation Budget for the Village of Nunda as lead agent, as follows:

Appropriated from current year	\$ 5,100
Village of Nunda (41% Share)	\$ 9,984
Town of Nunda (41% Share)	\$ 9,984
Town of Portage (18% Share)	\$ 4,382
	\$ 29,450

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YOUTH RECREATION: \$ 29,450

The **motion** to adopt was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

At 8:07PM Mayor Morgan **opened the public hearing** for Local Law #2 of 2023
Joint Village/Town Zoning Law

H. ZBA/Planning Board

1. Joint Town/Village Zoning Law review

Planning Board Chairperson Pierce provided extensive information on the Joint Town/Village Zoning Law the governing board requested at the October 2023 Village Board Meeting. All information provided was now incorporated into the joint law.

MOTION was made by Deputy Mayor Snyder to accept all departmental reports as reviewed, presented, and discussed, seconded by Trustee Wilcox. Carried 4-0.

At 8:12PM Mayor Morgan **closed the public hearing** for Local Law #2 of 2023
Joint Village/Town Zoning Law

Resolution No. 2023-069

BE IT RESOLVED that the Nunda Village Board of Trustees **adopt** Local Law #2 of 2023 Joint Village/Town Zoning Law.

The **motion** was made by Trustee Wilcox, seconded by Trustee Davis. Carried 4-0.

New Business

A. Account #1829-Water Charges for selling home

MOTION to was made by Trustee Wilcox to review a minimum gallon water usage charge on future billings through a local water law analysis, seconded by Trustee Davis. Carried 4-0.

B. Shared Services review

C. Internet availability at Sewer Plant

D. Moratorium on Multi and two-family homes-advertise for public hearing in December 2023

Old Business

A. Military Banner update

B. Land Mark Society Public Meeting

C. Boom at municipal source water area

D. Veteran's exemption discussion

Other Business

A. Public Informational Meeting-advertise for meeting set for November 27, 2023

B. Dissolving of the village court/justice position -advertise for public hearing in December 2023

C. Christmas in Nunda-December 8th and 9th

D. Water Source Protection

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E. Village Building Maintenance Project

F. Tree City USA

MOTION was made by Trustee Wilcox to explore options of creating a tree nursery at the village properties located in the Town of Nunda on State Route 70 in Dalton, New York, seconded by Trustee Davis. Carried 4-0.

Policy Review

A. Employee Policy Healthcare Insurance - still under review

MOTION was made by Mayor Morgan to have the Village Administrator meet annually with the municipal health insurance broker to discuss available plans, and other benefits for the village employees, seconded by Deputy Mayor Snyder. Carried 4-0.

B. Employee Policy Discussion/Proposed Changes

Only one proposal was provided – increase boot allowance up to \$300 annually

MOTION was made by Trustee Davis to amend the Employee Policy to change the annual boot allowance to now read reimbursement of up to \$300 annually for qualified employees, seconded by Mayor Morgan. Carried 4-0.

Communications/Information Items

A. Sexual Harassment Training Schedule-December 2023

B. Municipality Strategic Plan

Discussion on developing a strategic plan related to the municipality's future. There should be three to four significant priorities we focus on moving forward. Our mission, vision, and objectives should be defined.

Items for inclusion certainly should be related to public safety, infrastructure, and personnel.

1. Water infrastructure-this strategy has started
2. Personnel - five-ten years there could be a complete turnover of personnel, how are we managing getting qualified, educated, licensed staff on board
3. Public safety – streets, municipal parking, and sidewalks

Executive Session

MOTION was made by Mayor Morgan to enter executive session at 9:46PM to discuss personnel concerns, seconded by Deputy Mayor Snyder. Carried 4-0.

MOTION was made by Trustee Wilcox to exit executive session at 10:16PM, seconded by Mayor Morgan. Carried 4-0.

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Adjournment

The **motion** to adjourn was made by Trustee Wilcox at 10:16PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC
Administrator/Clerk-Treasurer