

October 4, 2022

The Regular Meeting of the Nunda Village Board of Trustees was held on October 4, 2022, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan

Deputy Mayor: Darren Snyder

Trustees: Mel Allen

William Davis

Dr. Donald Wilcox

Municipal Engineer: JP Schepp

Water and Street Superintendent: Troy Bennett

Administrator/Clerk-Treasurer: LeRoy Wood

Mayor Morgan - called the meeting to order at 7:00 PM.

Roll Call Trustee Dr. Wilcox absent

Pledge of Allegiance led by Mayor Morgan

Visitor Forum

Municipal Engineer – WWTP CIP Update

Discussion on progress of capital project at the waste water treatment plant took place.

Concerns with payments to contractors for work being completed at a slow pace. The municipal engineer provided information as to invoicing and payments were being sought because of equipment ordered and received and work completed.

Water Roily concern

Resolution No. 2022-048

BE IT RESOLVED that the Nunda Village Board of Trustees approves a one-time reduction of two percent (2%) on all water customers minimum use water charge during the next immediate billing cycle due to water concerns presented to the village board throughout the present quarter.

The **motion** to was made by Trustee Allen, seconded by Mayor Morgan. Carried 4-0.

Approval of Minutes

A. September 19, 2022

Mayor Morgan discussed action items listed in the meeting minutes and committee designations.

MOTION was made by Trustee Davis to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Allen. Carried 4-0.

DRAFT BOARD MEETING MINUTES

Reports

A. Police

1. Monthly Reports-September 2022
2. Draft Board Meeting Minutes – October 3, 2022

B. Code Enforcement/Zoning

1. Monthly Report-September 2022

MOTION was made by Mayor Morgan to rescind the appointment of Mayor Morgan as Zoning Enforcement Officer under the Local Property Maintenance Law for the Village of Nunda, seconded by Trustee Allen. Carried 4-0.

C. Waste Water Treatment Plant

1. Departmental Activity Log-September 2022

D. Water/DPW

1. Departmental Activity Log-September 2022

MOTION was made by Deputy Mayor Snyder to increase the sidewalk project \$600.00 due to additional work and materials required to complete job, seconded by Trustee Davis. Carried 4-0.

2. Slack Chemical Analysis discussion

E. Justice

F. Treasurer's Reports

1. Monthly Bank Statement Account-September 2022 – will email when completed
2. Collateralization Report-September 2022– will email when completed
3. Monthly Treasurer's Reports-September 2022 – will email when completed
4. Payroll-#18 & 19-Certification Review
5. Departmental Activity Log-September 2022

G. ZBA/Planning Board

H. Youth Recreation

Approval of Invoices

A. Application #8 – STC Construction – GC WWTP CIP

Resolution No. 2022-049

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #8 to STC Construction – General Contractor in the amount of \$98,752.50 for work performed at the Waste Water Treatment Plant's Capital Project, once funding becomes available.

The **motion** was made by Trustee Allen, seconded by Deputy Mayor Snyder. Carried 4-0.

B. Application #9 – STC Construction – GC WWTP CIP

Resolution No. 2022-050

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #9 to STC Construction – General Contractor in the amount of \$310,547.40 for work performed at the Waste Water Treatment Plant's Capital Project, once funding becomes available.

The **motion** was made by Trustee Allen, seconded by Deputy Mayor Snyder. Carried 4-0.

DRAFT BOARD MEETING MINUTES

C. Application #6 – M.W. Controls – Electrical Contractor WWTP CIP

Resolution No. 2022-051

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #6 to M.W. Controls – Electrical Contractor in the amount of \$6,947.86 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 4-0.

D. Abstract No. 006

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 006 as follows:

GENERAL	(A)	- \$	5,254.18
WATER	(F)	- \$	21,335.02
SEWER	(G)	- \$	2,101.18
WWTP CIP	(H)	- \$	416,694.76
YOUTH	(J)	- \$	<u>.00</u>
TOTAL		- \$	445,385.14

The **motion** to approve was made by Trustee Allen, seconded by Deputy Mayor Snyder. Carried 4-0.

New Business

A. Annual Justice Audit 2021-2022 Completed

Resolution no. 2022-052

BE IT RESOLVED, that the Nunda Village Board of Trustees accept the 2021-2022 Justice Audit Report as thoroughly presented by Village Administrator Wood, with the next Annual Village Court Audit to be held during the regular meeting of the Nunda Village Board of Trustees in August 2023.

The **motion** to approved was made by Mayor Morgan, seconded by Trustee Davis. Carried 4-0.

B. CDBG Application Form

Resolution No. 2022-053

WHEREAS, the Village of Nunda has received grant funding from the Office of Community Development in the manner of a Community Development Block Grant, Project No. 831HR142-20, and

WHEREAS, the community can submit an application for said funding for repairs to private residents,

NOW THEREFORE, BE IT RESOLVED that the Nunda Village Board of Trustees approve the application from Inessa Jackson residing at 69 North State Street, Nunda, New York for Community Development Block Grant funding for repairs to their home as recommended by the Village of Nunda’s consultant, Thoma Development Consultants totaling \$28,943.50.

The **motion** to approve was made by Trustee Allen, seconded by Trustee Davis. Carried 4-0.

DRAFT BOARD MEETING MINUTES

C. Schedule Public Hearing for Youth Recreation Budget in November 2022

MOTION was made by Mayor Morgan to schedule a public hearing for the presentation and discussion of the 2023 Youth Recreation Budget for Monday, November 14, 2022, during the regularly scheduled Village Board Meeting being held at 7:00 PM, seconded by Trustee Davis. Carried 4-0.

D. Superintendent attendance at Annual Training Conference

MOTION was made by Trustee Allen to approve Superintendent Bennett's attendance at the 44th Annual Technical Training Workshop & Exhibition in Lake Placid, NY, May 22-24, 2023, seconded by Trustee Davis. Carried 4-0.

Old Business

A. ARPA Funding uses

Resolution no. 2022-054

BE IT RESOLVED, that the Nunda Village Board of Trustees approves the purchase of a John Deere X730 Signature Series Tractor for \$12,175.36 from New York State Contract PC69683; using ARPA funding to cover costs of equipment.

The **motion** to purchase was made by Trustee Allen, seconded by Trustee Davis. Carried 4-0.

Other Business

A. October 31, 2022 Halloween Observance

Mayor Morgan Proclaims – Monday, October 31, 2022, Official Halloween Night to be celebrated on this day in the Village of Nunda. Trick-or-treating will be scheduled from 5:00 PM through 8:00 PM within the village limits.

The **motion** on this proclamation was made by Deputy Mayor Snyder, seconded by Mayor Morgan. Carried 4-0.

B. CD Renewal – 2.9% current interest rate was .18%

Policy Review

A. Local Code of Ethics – annual review

Formal review and discussion on this board resolution/policy standard took place among all board members and employees present at this meeting. There were no changes presented at this time.

MOTION was made by Mayor Morgan to continue to abide by the Local Village of Nunda's Code of Ethics Policy, seconded by Trustee Allen. Carried 4-0.

B. Employee Policy has been distributed – discussion to take place at the November 2022 Board Meeting along with healthcare insurance review (and approval)

Communications / Informational / Discussion Items

A. Banners Committee Members – Jeff Essler, Ken Weaver, Steve Rapp, Laura Greene,

DRAFT BOARD MEETING MINUTES

Trustee Davis

Adjournment

The motion to adjourn was made by Trustee Allen at 9:08 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC
Administrator/Clerk-Treasurer