

June 12, 2023

The Regular Meeting of the Nunda Village Board of Trustees was held on June 12, 2023, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan
Deputy Mayor: Darren Snyder
Trustees: Mel Allen
William Davis
Dr. Donald Wilcox

Planning Board Chairperson: Alex Pierce
Waste Water Treatment Plant Chief Operator: Markus Hugi
Administrator/Clerk-Treasurer: LeRoy Wood

Mayor Morgan - called the meeting to order at 7:04 PM.

Roll Call: Trustee Mel Allen absent

Pledge of Allegiance: Led by Mayor Morgan

Approval of Minutes

A. May 8, 2023

MOTION was made by Trustee Wilcox to accept the minutes as presented, discussed, and reviewed, seconded by Deputy Mayor Snyder. Carried 3-0 (Abstained Trustee Davis).

B. May 15, 2023

MOTION was made by Trustee Wilcox to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Davis. Carried 4-0.

Approval of Invoices

A. Abstract No. 014

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 014 as follows:

GENERAL	(A)	- \$9,408.47
WATER	(F)	- \$4,948.29
SEWER	(G)	- \$5,843.74
WWTP CIP	(H)	- \$.00
YOUTH	(J)	- \$.00
TOTAL		- \$20,200.50*

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

**Last Abstract of fiscal year 2022/2023*

B. Application #15 - STC Construction - GC WWTP CIP

Resolution No. 2023-034

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #15 to STC

DRAFT BOARD MEETING MINUTES

Construction – General Contractor in the amount of \$23,655.00 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Davis. Carried 4-0.

C. Application #12 - M.W. Controls - Electrical Contractor WWTP CIP

Resolution No. 2023-035

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #12 to M.W. Controls – Electrical Contractor in the amount of \$50,568.97 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

D. Abstract No. 001

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 001 as follows:

GENERAL	(A)	- \$ 150,597.79
WATER	(F)	- \$ 5,782.65
SEWER	(G)	- \$ 4,844.37
WWTP CIP	(H)	- \$ 74,223.97
YOUTH	(J)	- \$ <u>.00</u>
TOTAL		- \$ 235,448.78

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Davis. Carried 4-0.

Reports

A. Police

B. Code Enforcement/Zoning

C. Sewer

D. DPW/Water

E. Justice

F. Treasurer’s Report’s

1. Monthly Bank Statement Account - May 2023

2. Collateralization Report-May 2023

3. Treasurer’s Report - May 2023

4. Payroll - 9, 10, & 11 - Certification Review

G. ZBA/Planning Board

1. Assessment Review Board Minutes

H. Youth Recreation

1. 2022/2023 Programs Annual Financial Report submitted to NYS Comptroller

MOTION was made by Deputy Mayor Snyder to accept all departmental reports as received, seconded by Trustee Wilcox. Carried 5-0.

New Business

A. Car show -Americana Days-East Street Closure

MOTION was made by Trustee Wilcox to allow for East Street closure in the village during Americana Days on July 8, 2023, seconded by Trustee Davis. Carried 4-0.

DRAFT BOARD MEETING MINUTES

- B. Approval for Professional Services in grant writing for WWTP CIP through NYSDEC WQIP
- C. **2023 NYS Consolidated Funding Application/WQIP/WWTP Improvements**

Resolution No. 2023-036

WHEREAS, the Village of Nunda Board of Livingston County, supports the submission of a 2023 Consolidated Funding Application (CFA) for the Water Quality Improvement Project (WQIP) program, for upgrades to the wastewater treatment facility; and

WHEREAS, the New York State Department of Environmental Conservation (DEC) provides a competitive statewide reimbursement grant program for local governments, administered to directly address documented water quality impairments; and

WHEREAS, findings in the preliminary engineering study recommended improvements to the WWTP stand-by generator, sludge dewatering equipment, electrical and control upgrades, greatly improving the quality of effluent discharged into Keshequa Creek;

NOW THEREFORE BE IT RESOLVED, it is anticipated that the Village Board, on behalf of the Village, will complete the necessary actions to authorize expenditures for the proposed project, as well as authorizes Village Mayor to execute necessary documents relative to and as required for the application; and

BE IT FURTHER RESOLVED, the Village Board does hereby accept that they shall provide at least 25% match of the total of any grant funding awarded as a local match in the form of in-kind services or cash contributions hereby appropriated and obligated from Sewer Fund; and

BE IT FURTHER RESOLVED, that the Village hired MRB Group to complete and submit the CFA WQIP application for the Village; and

BE IT FURTHER RESOLVED, that the Village of Nunda Board recognizes and fully supports the submission of the 2023 WQIP grant application by MRB Group on behalf of the Village for improvements to the wastewater treatment plant.

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

- D. **2023 NYS Consolidated Funding Application/WQIP/WWTP Improvements/SEQR Resolution - Type II Action**

Resolution No. 2023-037

WHEREAS, the Village of Nunda Village Board, (hereinafter referred to as Village Board) is completing an application through the New York State Consolidated Funding Application (CFA) under New York State Department of Environmental Conservation (DEC) for a Water Quality Improvement Project for upgrades to the Wastewater Treatment Plant located at 1250 Brace Road; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Village Board does hereby classify the above referenced Action to be a Type II Action under 6 N.Y.C.R.R. Section 617.5 [c] [2] of the State Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FINALLY RESOLVED THAT, the Village Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

The **motion** to approve was made by Deputy Mayor Snyder contingent upon the review of budgetary parameters of grant request and additional discussion with Village Mayor, municipal engineer, and Village Chief Fiscal Officer, seconded by Trustee Wilcox. Carried 4-0.

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E. Scope of Work for 1 Mill Street

F. Lease at Village Property - Lawson's

G. Schedule a Public Hearing July 10, 2023 - CDBG Conclusion

MOTION was made by Mayor Morgan to schedule a public hearing for public discussion of the Community Development Block Grant and its final stages as it ends June 23, 2023, seconded by Trustee Wilcox. Carried 4-0.

H. CDBG Drawdown No. 8: \$73,441.78

Resolution No. 2023-038

BE IT RESOLVED that the Nunda Village Board of Trustees approve the bills for payment on CDBG No. 831HR142-20 Drawdown No. 8 in the amount of \$73,441.78 once funding has been received for the following vendor list:

J Mann Construction - \$1,180.00

Townline General Construction - \$54,039.84

Thoma Development - \$18,221.94

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Davis. Carried 4-0.

Other Business

A. Youth Recreation Budget/Staffing

Resolution No. 2023-039

BE IT RESOLVED, that the Nunda Village Board of Trustees approves an increase in salary for the following Youth Recreation Department personnel for our six-week Summer Program only:

Deputy Recreation Director-Water Activities Kyle Karst increase of \$200 total, salary is now \$2,100.00

Deputy Recreation Director-Park Activities Jamie Davis increase of \$200 total, salary is now \$2,100.00

The **motion** was made by Mayor Morgan, seconded by Trustee Wilcox. Carried 4-0.

B. Americana Days

Communications/Information Items

A. Short-term & Long-term Plan

MOTION was made by Trustee Wilcox to require village departments to report to the village board on short-term and long-term plans for departmental work, seconded by Trustee Davis. Carried 4-0.

Adjournment

The **motion** to adjourn was made by Trustee Wilcox, seconded by Trustee Davis at 9:36PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC
Administrator/Clerk-Treasurer