

DRAFT BOARD MEETING MINUTES

July 10, 2023

The Regular Meeting of the Nunda Village Board of Trustees was held on July 10, 2023, at the Nunda Government Center Building with the following present:

**Mayor:** Jack Morgan

**Deputy Mayor:** Darren Snyder

**Trustees:** Mel Allen

William Davis

Dr. Donald Wilcox

**Water and Streets Superintendent:** Troy Bennett

**Planning Board Chairperson:** Alex Pierce

**Waste Water Treatment Plant Chief Operator:** Markus Hugi

**Code/Zoning Officer:** Luke Granger

**Administrator/Clerk-Treasurer:** LeRoy Wood

**Mayor Morgan** - called the meeting to order at 7:00 PM.

**Roll Call:** Deputy Mayor Darren Snyder arrived at 7:02 PM

Trustee William Davis arrived at 7:10 PM

**Pledge of Allegiance:** Led by Mayor Morgan

**Mayor Morgan opened Public Hearing #2 - CDBG #831HR142-20 Closing Phase Proceedings at 7:01 PM**

**Approval of Minutes**

A. June 13, 2023

**MOTION** was made by Trustee Allen to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Wilcox. Carried 3-0.

**Approval of Invoices**

A. Application #16 - STC Construction - GC WWTP CIP

**Resolution No. 2023-040**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves payment #16 to STC Construction – General Contractor in the amount of \$33,867.50 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** to approve was made by Trustee Wilcox, seconded by Trustee Allen. Carried 4-0.

B. Application #13 - M.W. Controls - Electrical Contractor WWTP CIP

**Resolution No. 2023-041**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves payment #13 to M.W. Controls – Electrical Contractor in the amount of \$44,151.77 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

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The **motion** to approve was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 4-0.

### C. Abstract No. 002

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 002 as follows:

GENERAL	(A)	- \$10,533.17
WATER	(F)	- \$ 2,054.41
SEWER	(G)	- \$ 8,239.36
WWTP CIP	(H)	- \$86,432.89
YOUTH	(J)	- <u>\$ 319.32</u>
<b>TOTAL</b>		<b>- \$107,579.15</b>

The **motion** to approve was made by Trustee Allen, seconded by Trustee Wilcox. Carried 4-0.

### Reports

- A. Police
- B. Code Enforcement/Zoning
- C. Sewer
- D. DPW/Water
- E. Justice
- F. Treasurer's Report's
  - 1. Monthly Bank Statement Account - June 2023
  - 2. Collateralization Report - June 2023
  - 3. Treasurer's Report - June 2023
  - 4. Payroll – 12 & 13 - Certification Review
- G. ZBA/Planning Board
- H. Youth Recreation

**MOTION** was made by Deputy Mayor Snyder to accept all departmental reports as received, seconded by Trustee Davis. Carried 5-0.

### New Business

- A. Open Sidewalk Installation Project Bid Document  
One bid was received and accepted for sidewalk installation in two locations in the municipality as defined in the RFP.

### **Resolution No. 2023-042**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves the *bids* for sidewalk installation in the village received from Curry Masonry of \$3,525.00, location 18 North State Street; and, for \$5,000.00, location Massachusetts Street which includes prevailing wages.

The **motion** to approve was made by Trustee Allen, seconded by Trustee Davis. Carried 5-0.

- B. WWTP CIP Discussion
- C. Streets-Laborer Hire P/T

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### **Resolution No. 2023-043**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves the hiring of part-time laborer Graham Howe at an hourly rate of \$14.20 per hour.

The **motion** was made by Trustee Davis, seconded by Trustee Allen. Carried 5-0.

- D. Water plant roof
- E. Water resources for OANB
- F. Boiler 1 Mill Street-Quote review

### **Resolution No. 2023-044**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves the installation of a boiler heating system at 1 Mill Street to replace the more than 30-year-old boiler and provide a more energy efficient system. The purchase of this equipment was budgeted to use ARPA funds for the purchase.

The **motion** to purchase and install was made by Trustee Davis, seconded by Trustee Wilcox. Carried 5-0.

- G. CDBG Drawdown No. 9: \$21,608.07

### **Resolution No. 2023-045**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the bills for payment on CDBG No. 831HR142-20 Drawdown No. 9 in the amount of \$21,608.07 once funding has been received for the following vendor list:

- Townline General Construction - \$8,350.00
- Thoma Development - \$13,258.07

The **motion** to approve was made by Trustee Wilcox, seconded by Trustee Davis. Carried 5-0.

### **Other Business**

A. At 8:20 PM Mayor Morgan **closed** the Public Hearing with no other public comment received. Items reviewed and discussed at length were the number of participants (9 homes), number of non-qualified participants (4), and total funds expended during this two-year program (\$308,665.74). Mayor Morgan was appreciative of the work Thoma Development Consultants completed on behalf of the Village of Nunda residents.

**MOTION** was made by Trustee Davis at 8:41 PM to enter Executive Session to discuss personnel concerns, seconded by Trustee Wilcox. Carried 5-0.

**MOTION** was made by Trustee Allen at 8:42 PM to exit Executive Session, seconded by Mayor Morgan. Carried 5-0.

- B. Code Enforcement Officer consultant fee

### **Resolution No. 2023-046**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves a consultation fee to be paid of \$25.00 per hour for code enforcement/zoning officer assistance.

The **motion** was made by Trustee Allen, seconded by Trustee Davis. Carried 5-0.

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**Communications/Information Items**

- A. Additional sidewalk installation in the village
- B. Reduced hours at WWTP of non-WWTP personnel

**Adjournment**

The **motion** to adjourn was made by Trustee Allen at 8:46 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC  
Administrator/Clerk-Treasurer