Draft Board Meeting Minutes

March 22, 2021

A Special Meeting of the Nunda Village Board of Trustees was held on March 22, 2021 at the Nunda Government Center Building, at 7:00 PM with the following present:

Mayor: Jack Morgan
Deputy Mayor: Darren Snyder
Trustees: Mel Allen

William McTarnaghan

Donald Wilcox

Planning Board Chairperson: Alex Pierce Administrator/Clerk-Treasurer: LeRoy Wood Deputy Clerk-Treasurer: Tammy McCallum

Mayor Morgan - called the meeting to order at 7:04 PM

Roll Call: Deputy Mayor Snyder absent

<u>Pledge of Allegiance</u>: Led by Mayor Morgan

Approval of Invoices

A. Abstract No. 012

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 012 as follows:

TOTAL	- \$ 8,359.25
YOUTH (J)	- <u>\$ 110.00</u>
WWTP CIP (H)	- \$.00
SEWER (G)	- \$ 2,427.48
WATER (F)	- \$ 3,168.12
GENERAL(A)	- \$ 2,653.65

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 5-0.

New Business

1. Review proposed 2021/2022 Tentative Budget

GENERAL BUDGET

a. Tax Levy – Increase levy from \$461,744 to \$465,000 totaled \$3,256

<u>2019 Taxable Assessed Value per \$1000</u> = \$10.514617	(\$43,146,506)
<u>2020 Taxable Assessed Value per \$1000</u> = \$10.561141	(\$43,825,945)
2021 Taxable Assessed Value per \$1000 = \$10.612378	(\$43,816,767)

Administrator Wood provided budgetary numbers from the NYS Comptroller that would allow for a larger increase in property taxes totaling \$10.794954 per taxable assessed value per \$1000. The Village Board discussed at length the allowable increase and decided to keep the increase at marginal levels consistent with past practices and decided upon \$10.612378 per taxable assessed value per \$1000.

Other budget/discussion points: Procure new loader using reserve funds

Pay increase of \$.25 per hour for fulltime hourly employees

Mayor reduced his salary by \$2,000 to help with community beautification (A8510.4)

Deputy Mayor discussed placing funds aside each year for sidewalk replacement-Sidewalk Policy to be discussed at next Village Board Meeting in April

Crosswalk designations within the municipality

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MOTION was made by Trustee Allen to augment all budgets affected and as presented to include a \$.25 per hour pay increase starting next fiscal year for all fulltime *hourly* employees, seconded by Trustee McTarnaghan. Carried 5-0.

WA TER BUDGET

a. Quarterly Debt Service Charge – Decrease \$0.06 – staring June 1st to be set at \$29.53.

Other budget/discussion points: Portion of Loader to be paid using reserves funds

Roof at Water Plant reserve funds-added to budget

SEWER BUDGET

a. Quarterly Debt Service Charge – Increase \$0.29 – starting June 1st to be set at \$4.85.

2019/2020 combined water/sewer debt charge per quarter = \$28.87 + \$4.39 = \$33.26	Decrease \$0.58
2020/2021 combined water/sewer debt charge per quarter = $$29.59 + $4.56 = 34.15	Increase \$0.89
2021/2022 combined water/sewer debt charge per quarter = $$29.53 + $4.85 = 34.38	Increase \$0.23

Dialogue on the ongoing capital project was met with positivity as notices for bids should be going out soon to begin the actual project of complete infrastructure overhaul of the more than 40-year sewer plant facility.

Other budget/discussion points: Portion of Loader to be paid using reserves funds

YOUTH BUDGET

a. Total contributions to this Program are as listed, this budget was adopted in November 2020;

Appropriated from 2020 available	\$6,100
Total required from Village (41%)	\$5,894
Total required from Town of Nunda (41%)	\$5,894
Total required from Town of Portage (18%)	\$2,587
	\$20,475

This actual budget was approved in November 2020 for submission to the Town of Nunda and Town of Portage for their fiscal year budgets as these municipalities are active participants in this Joint Activity with the Village of Nunda.

Resolution No. 2021-012

BE IT RESOLVED that the Nunda Village Board of Trustees approve the 2021/2022 Tentative Budget as presented with the following Appropriations: General Fund \$722,053 with \$465,000 to be raised by Taxes, Sewer Fund \$251,205, Water Fund \$336,892 and Youth Recreation \$20,475. Such budgets include the Mayor's salary of \$2,000; Deputy Mayor \$2,500; and three Trustee positions at \$2,200 each – totals annual compensation.

The **motion** was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 5-0.

MOTION was made by Trustee Allen to have a **Public Hearing** on the budgets as presented to be held on Monday, April 12, 2021 at 7:00 PM for public review and discussion, seconded by Mayor Morgan. Carried 5-0.

2. Budget Modifications

From	Contingency		A1990.4	\$50.00	Φ50.00
	To Vil	lage Justice/contractual	A1110.4		\$50.00
From	Unemploy	ment Insurance	A9050.8	\$2,000.00	
	To Dp	ty Clerk/Treasurer Salary	A1325.11		\$2,000.00
From	State Retir	rement	A9010.8	\$2,000.00	
	To Stre	eet Maintenance-Fuel	A5110.41	,	\$2,000.00
From	Clerk-Trea	asurer/contractual	A1325 4	\$1,300.00	
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	То	Clerk-Treasurer-Equipment	A1325.2		\$1,300.00
From	Contir	ngency	F1990.4	\$1,000.00	
	То	Salaries-Personnel	F8310.1	7 -,000000	\$1,000.00
From	Equip	ment-Turbidimeter	F8340.2	\$5,300.00	
	Unem	ployment Insurance	F9050.8	\$1,000.00	
	То	Equipment-Meter Reader	F8310.2		\$6,300.00
From	om Contingency		F1990.4	\$1,370.00	
	To	Water Admin-Equipment	F8310.2		\$1,370.00
From	Contin	ngency	G1990.4	\$1,000.00	
	To	Salaries-Personnel	G8110.1		\$1,000.00

MOTION was made by Trustee Wilcox to approve all budget modifications as presented and elucidated by the Village Administrator, seconded by Trustee McTarnaghan. Carried 5-0.

Other Business

- A. Tax Abatement-needs to be revisited as this program is expiring
- B. Deputy Clerk-Treasurer McCallum hourly pay & probationary period set

MOTION was made by Mayor Morgan to set the Deputy Clerk-Treasurers hourly wage at \$17.00 per hour, to include a six-month employer review to be conducted with the employee and supervisor to ascertain job performance responsibilities of said employee during this timeframe, seconded by Trustee McTarnaghan. Carried 5-0.

C. Part-Time Laborer hiring team

Mayor Morgan canvassed the Board for members to assist in the hiring process of a new part-time laborer with the DPW Superintendent; Deputy Mayor Snyder and Trustee McTarnaghan stated they would be available to sit-in during the interview process including the Village Administrator.

- D. Police Department
- E. Tree purchases
- F. Trail Town Program
- G. Genesee Rural Grant for 1 Mill Street
- H. Board Meetings venue

MOTION was made by Trustee Allen to begin having in-person Village Board Meetings, seconded by Trustee McTarnaghan. Carried 5-0.

Adjournment

With no further business to be discussed, the motion to adjourn was made by Trustee Allen at 9:30 PM.

Respectfully submitted,

LeRoy J. Wood Administrator/ Clerk-Treasurer